

DRAFT MANAGEMENT ACTION PLAN

Directorate:	Business Services
Audit report:	Review of Incident Response - 2015/16
Dated:	03 February 2016

PRIORITY RATINGS

Priority High (H) - major control weakness requiring immediate implementation of recommendation

Priority Medium (M) - existing procedures have a negative impact on internal control or the efficient use of resources

Priority Low (L) - recommendation represents good practice but its implementation is not fundamental to internal control

I agree to the actions below and accept overall accountability for their timely completion. I will inform Internal Audit if timescales are likely to be missed.

The auditor agrees that the actions set out below are satisfactory.

Lead Responsible Officer (HOS): Paul Brocklehurst

Senior Auditor: Nighat Sheikh

Date: 03 February 2016

Date: 03 February 2016

Page 53

Para Ref	Recommendation	Priority Rating	Management Action Proposed	Timescale for Action	Officer Responsible	Audit Agree?
5.3	<p>Formal testing of the IMT Building Continuity Plan should be carried out within the next financial year.</p> <p>This will ensure that the IMT team can respond to a major incident and that immediate support is available for all critical infrastructure environments, and all priority support applications.</p>	Medium	<p>IMT are in the process of updating the methods used for the backup and restore of computer systems. Business Continuity tests will be undertaken for major systems when this work completes in late August 2016.</p>	November 2016	Paul Brocklehurst	Yes

This page is intentionally left blank